

DESIGN COORDINATION CHECKLIST
ELEVATOR

Project Name:		Project No :
Drawing title, with number and revision		Originator :
		Checker :
		Reviewer :

No.	Aspect Reviewed	Coordinated			Remarks
		Yes	No	N/A	
1	Each elevator shaft dimensioned in relation to column lines				
2	Each elevator pit dimensioned In relation to column lines				
3	Each elevator platform dimensioned and located within the shaft				
4	Sufficient vertical space provided at top of hoist way				
5	Vertical clearances provided in elevator machine rooms				
6	Each floor must be served by an elevator large enough to be a medical alert elevator				
7	Interior cab elevations and cab reflected ceiling plan provided				
8	Adequate elevator hoist way venting is shown				
9	Motorized damper with actuator outside of hoist way provided at hoist way vent exterior opening				
10	Underslung elevators require large anchor footings at machine room				
11	Are any elevators required to be on emergency power and is this emergency power provided?				
12	Telephone home runs provided at each machine room to 24 hours manned system				
13	In elevator machine rooms there are the following criteria:				
14	A 10 fc lighting				
15	Disconnect switches at the door				
16	Possible secondary disconnect switches				
17	Fan coil unit located outside of the machine room				
18	No pipes or ducts running through the machine room				

DESIGN COORDINATION CHECKLIST
ELEVATOR

Project Name:		Project No :
Drawing title, with number and revision		Originator :
		Checker :
		Reviewer :

No.	Aspect Reviewed	Coordinated			Remarks
		Yes	No	N/A	
19	One receptacle on each wall				
20	Sufficient A/C capacity for elevator equipment BTUs				
21	Each elevator pit has a light and convenience outlet				

